



2024

Monday 19th August

7:00 PM @ Denman

with complimentary pizza supper

and drink



We invite all members and junior parents to attend the AGM where we will be reporting on the various activities within the club. For those unable to attend at the club please join us on Zoom (link to be provided).

VOLUNTEER



We have received a good response from existing volunteers willing to assist with running the club's junior and senior competitions but **more help is needed**, particularly

Saturday Morning Denman Supervisors - On Saturday mornings, having more Denman Supervisors available to share the load across the season would be great.

The **Social Subcommittee** is always looking for volunteers to help run the social and fundraising events program and to put forward ideas to bring club members together.

The **Tournament Subcommittee** runs the Club Tournament for juniors and seniors on Sundays towards the end of the summer season. There's tasks to do in preparing the tournament and jobs to do once the tournament is underway to ensure all runs smoothly.

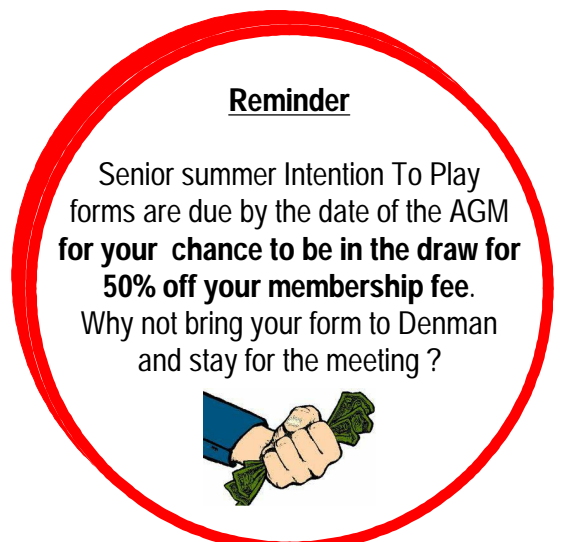
Other areas of club management include the **General Committee**, **Selection Committee** and the **Facilities & Maintenance Subcommittee**.

For an explanation of these roles and other roles, see the attached or otherwise, if you would like to speak to someone, please feel free to contact either Anne Morgan (m 0414 267 280) regarding juniors or the President, Ben Perry (m 0402 495 219) regarding seniors.

We look forward to your help.

Regards,

Darren Trigg - DTC Inc. Minute Secretary



Reminder

Senior summer Intention To Play forms are due by the date of the AGM **for your chance to be in the draw for 50% off your membership fee.** Why not bring your form to Denman and stay for the meeting ?



Juniors / Junior Subcommittee

Saturday Morning Denman Venue Supervisors

- . Time Requirement : 3½ hours every week when rostered on.
- . Arrive at Denman by 7:45 AM and remain there until 11:00 AM.
- . Ensure Denman teams collect the correct folder & balls (if required).
- . Ensure teams are playing on allocated courts listed on the board & everything runs smoothly. This does involve knowledge of the rules in order to resolve disputes, however, these are very rare and assistance with this is a phone call away.

This job can easily be shared among up to 4 people and you will only be the venue supervisor when your child is rostered to play at Denman that day.

We require additional volunteers for this position.

Seniors / Management Committee

Selection Subcommittee

- . This subcommittee comprises the Club Captain (chairperson), Team Manager, Assistant Team Manager and other members (typically 1-2).
- . The role of the subcommittee (using information provided by the Team Manager) is to :
 - . assist in the nomination of teams in each competition prior to the commencement of the season.
 - . assist in the selection of teams preceding each week of competition.
- . The subcommittee normally meets leading into the start of a new season (~ 2 hours) to formulate team nominations for submission to SDTA and then once each week (~ 1 hour) during competition.

General Committee

- . This is a great entry point for persons looking to obtain a greater understanding of the operation of the club and the various roles.
- . Meetings are held once per month at the club.

Social Subcommittee

- . The subcommittee plans and implements social activities, events and fundraising throughout the year :
 - . for the general well-being of the club and its members.
 - . to aid facility development.
 - . for special projects.
 - . to support the overall financial obligations of the club.
- . Typically events are held :
 - . at the start of the summer season (first match).
 - . mid-summer season.
 - . last minor round match prior to the Christmas break.
 - . Grand Final (End Of Season).
 - . Off-season (winter fundraiser) e.g. quiz night.
- . The subcommittee may comprise both members and parents and reports to the management committee.

Club Tournament Subcommittee

- . Arranges and conducts the club tournament for junior and senior members.
- . The tournament is normally held on consecutive Sundays approaching the end of the summer season.
- . Normally includes a person(s) from the Selection Subcommittee to assist with seeding and draw preparation.
- . One ~3 hour meeting to set up the tournament prior to tournament starting and ~1 hour meetings for subsequent tournament weeks plus attendance on the tournament days to ensure things run smoothly.

Facilities & Maintenance Subcommittee

- . Assists with the development and maintenance of the facilities (clubrooms, courts and surrounds).
- . Normally includes a person(s) from the management committee to aid reporting.
- . Meets as required depending upon significance of projects and activities.
- . The subcommittee may comprise both members and parents and reports to the Management Committee.